## FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

## MINUTES OF MEETING OF BOARD OF DIRECTORS

#### MARCH 19, 2025

The Board of Directors (the "Board" or the "Directors") of Fort Bend County Municipal Utility District No. 37 (the "District") met in regular session at 7:00 p.m., at 1301 Misty Bend, Katy, Texas 77494 on Wednesday, March 19, 2025, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called, the members of the Board, to-wit:

Greg Murray Stephen Berckenhoff Jeff Gilliland Larry W. Davis Kenneth L. Comeaux President Vice President Secretary Assistant Secretary

Treasurer

All members of the Board were present, thus constituting a quorum. Also attending were Kim Shelnutt of Myrtle Cruz, Inc. (the "Bookkeeper" or "MCI"), bookkeeper for the District; Lucian Landreville of Equi-Tax, Inc. (the "Tax Assessor/Collector" or "Equi-Tax"), tax assessor/collector for the District; Randy Davila of Inframark (the "Operator" or "Inframark"), operator for the District; Jon Strange of JNS Engineers LLC (the "Engineer" or "JNS") engineer for the District; Joseph "Will" Petrov of Johnson Petrov LLP (the "Attorney" or "JP"), attorneys for the District: Erik Scott with Storm Water Solutions.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it. Then, the Vice President presided the remainder of the meeting.

- 1. Public Comment. None.
- 2. <u>Approval of Minutes</u>. The Board next considered approval of the regular meeting minutes of February 15, 2025, which was previously distributed to the Board.

Upon motion by Director Gilliland, seconded by Director Murray, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of February 15, 2025.

- 3. <u>Storm Water Solutions Report.</u> Mr. Scott presented and reviewed the March report with the Board and responded to questions. No action was taken at this time. A copy of which is attached hereto as <u>Exhibit "A"</u>.
- 4. <u>Bookkeeper's Report and Investment Report.</u> Ms. Shelnutt previously distributed the Bookkeeper's Report and Investment Report, copies of which are attached hereto as <u>Exhibit "B"</u>. Ms. Shelnutt reviewed the written report and responded to questions. Discussion ensued.

The Board then reviewed the Receipt and Release Reimbursement by the North Fort Bend County Water Authority for Chloramine Conversion.

Upon motion by Director Comeaux, seconded by Director Gilliland, after full discussion and with all Directors present voting aye, the Board approved and signed the Receipt and Release.

Upon motion by Director Gilliland, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report and Investment Report, as presented and authorized payment of checks from the Operating Account.

- 5. <u>Tax Assessor/Collector Report.</u> The Tax Assessor/Collector's Report was presented by Mr. Landreville, a copy of which is attached hereto as <u>Exhibit "C"</u>.
- a. Mr. Landreville reviewed with the Board the Tax Assessor/Collector's Report. Mr. Landreville also responded to questions from the Board. He reported that 94.9% of the 2024 taxes and 99.6% of the 2024 taxes had been collected as of February 28, 2025.
  - b. Mr. Landreville presented check nos. 2511 through 2515 for the Board's approval.
- c. <u>Delinquent Tax Collection Report</u>, prepared by The Thornhill Law Firm, P.C., a copy of which is attached hereto as <u>Exhibit "C-1</u>." The Board reviewed the report. No action was needed at this time.

Upon motion by Director Gilliland, seconded by Director Murray, after full discussion and with all Directors present voting aye, the Board 1) approved the Tax Assessor/Collector's Report, as presented; and 2) authorized payment of check nos. 2511 through 2515 from the Tax Account.

- 6. <u>Operations Report</u>. Mr. Davila presented the Operations Report, a copy of which is attached hereto as <u>Exhibit "D"</u>.
- Mr. Davila next reviewed the current operations in the District with the Board and answered questions. Mr. Davila reported were no excursions for the month of February.
- Mr. Davila also reported five (5) delinquent accounts scheduled for termination due to non-payment of water and sewer bills and one (1) account sent to collections in the amount of \$374.61. No members of the public wished to comment on termination of water for non-payment of the water and sewer bills.

The Board next reviewed and discussed the District's emergency response procedures.

Upon motion by Director Gilliland, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board (i) authorized the termination of service to five (5) delinquent accounts and one (1) account sent to collections in the amount of \$374.61, pursuant to the District's Rate Order; (ii) approved the Operations Report.

- 7. <u>Engineer's Report</u>. The Board reviewed the Engineer's Report, a copy of which is attached hereto as <u>Exhibit "E"</u>.
- a. Mr. Strange reviewed the Engineer's Report and responded to questions from the Board.
- b. <u>Update on Service Request by Developers</u>. Mr. Strange discussed the drainage ditch with the Board. No action was taken at this time.
- c. <u>Update on Engineering/Construction projects, if any.</u> Mr. Strange discussed the engineering/construction projects with the Board. No action was taken at this time.
- d. <u>Update and possible action on other projects within the District</u>. Mr. Strange discussed other projects within the District with the Board. No action was taken at this time.
- e. <u>Update and Possible Action on the Mills Pointe Detention Pond</u>. Next, Mr. Strange discussed the Mills Point Detention Pond with the Board. No action was taken at this time.
- f. <u>TCEQ Storm Water Maintenance Plan and MS4 Requirements</u>. Mr. Strange discussed the TCEQ Storm Water Maintenance Plan and MS4 Requirements with the Board. No action was taken at this time.

Upon motion by Director Gilliland, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

- 8. <u>Proposed Consent to Assignment NextEra Water Texas, LLC</u>. This item was postponed until the next Board meeting.
- 9. <u>City of Katy Emergency Services Monthly Stat Report</u>. The Board reviewed the Stat Report, a copy of which is attached hereto as <u>Exhibit "F"</u>. No action was taken.
- 10. <u>Items for Future Agenda</u>. The Board requested certain items be placed on next month's agenda.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

# SIGNED, PASSED and APPROVED this 16th day of April, 2025.

Secretary, Board of Directors

[DISTRICT SEAL]

# **EXHIBITS**:

A - Storm Water Management Report

B - Bookkeeper's Report

C - Tax Assessor-Collector

C-1- Delinquent Collection Tax Report

D - Operations ReportE - Engineer's Report

F - City of Katy Stat Report