

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

MINUTES OF MEETING OF BOARD OF DIRECTORS

DECEMBER 18, 2024

The Board of Directors (the "Board" or the "Directors") of Fort Bend County Municipal Utility District No. 37 (the "District") met in regular session at 7:00 p.m., at 1301 Misty Bend, Katy, Texas 77494 on **Wednesday, December 18, 2024**, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called, the members of the Board, to-wit:

Greg Murray	President
Stephen Berckenhoff	Vice President
Jeff Gilliland	Secretary
Larry W. Davis	Assistant Secretary
Kenneth L. Comeaux	Treasurer

All members of the Board were present, thus constituting a quorum. Also attending were Kim Shelnett of Myrtle Cruz, Inc. (the "Bookkeeper" or "MCI"), bookkeeper for the District; Lucian Landreville of Equi-Tax, Inc. (the "Tax Assessor/Collector" or "Equi-Tax"), tax assessor/collector for the District; Randy Davila of Inframark (the "Operator" or "Inframark"), operator for the District; Jon Strange of JNS Engineers LLC (the "Engineer" or "JNS") engineer for the District; Joseph "Will" Petrov of Johnson Petrov LLP (the "Attorney" or "JP"), attorneys for the District; and Erik Scott with Storm Water Solutions.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Public Comment. There was no public wishing to speak at this time.
2. Approval of Minutes. The Board next considered approval of the regular meeting minutes of November 20, 2024, which was previously distributed to the Board.

Upon motion by Director Berckenhoff, seconded by Director Gilliland, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of November 20, 2024.

3. Bookkeeper's Report and Investment Report. Ms. Shelnett previously distributed the Bookkeeper's Report and Investment Report, copies of which are attached hereto as Exhibit "A". Ms. Shelnett reviewed the written report and responded to questions. Discussion ensued.

Upon motion by Director Berckenhoff, seconded by Director Gilliland, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report

and Investment Report, as presented and authorized payment of checks from the Operating Account.

4. Tax Assessor/Collector Report. The Tax Assessor/Collector's Report was presented by Mr. Landreville, a copy of which is attached hereto as Exhibit "B".

a. Mr. Landreville reviewed with the Board the Tax Assessor/Collector's Report. Mr. Landreville also responded to questions from the Board. He reported that 10.4% of the 2024 taxes and 99.3% of the 2023 taxes had been collected as of November 30, 2024.

b. Mr. Landreville presented check nos. 2499 thru 2503 for the Board's approval.

c. Delinquent Tax Collection Report, prepared by The Thornhill Law Firm, P.C., a copy of which is attached hereto as Exhibit "B-1." The Board reviewed the report. No action was needed at this time.

Upon motion by Director Gilliland, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board 1) approved the Tax Assessor/Collector's Report, as presented; and 2) authorized payment of check nos. 2499 thru 2503 from the Tax Account.

5. Operations Report. Mr. Davila presented the Operations Report, a copy of which is attached hereto as Exhibit "C".

Mr. Davila next reviewed the current operations in the District with the Board and answered questions. Mr. Davila reported was one (1) excursion for the month of November.

Mr. Davila also reported one (1) collection account being sent to collections and twelve (12) delinquent accounts scheduled for termination due to non-payment of water and sewer bills. No members of the public wished to comment on termination of water for non-payment of the water and sewer bills.

Mr. Davila requested the Board move the due date of the bills from the 30th day of the month to the 1st day of the month. Discussion ensued.

Upon motion by Director Gilliland, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board (i) authorized one (1) collection account to be sent for collection and the termination of service to twelve (12) delinquent accounts, pursuant to the District's Rate Order; (ii) approved moving the due date of the bills from the 30th day of the month to the 1st day of the month and (iii) approved the Operations Report.

6. Engineer's Report. The Board reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "D".

a. Mr. Strange reviewed the Engineer's Report and responded to questions from the Board. Mr. Strange reviewed the overall list of actions items detailed in his report.

- b. Update on service request by Developers, if any including annexation requests.

See Engineer's Report.

- c. Update on Engineering/Construction projects, if any.

- d. Update and possible action on other projects within the District.

- e. Update and Possible Action on the Mills Pointe Detention Pond. Mr. Scott updated the District on Stormwater Solutions maintenance of the District's detention pond and drainage ditch, a copy of the report is attached hereto as Exhibit "D-1".

Upon motion by Director Berckenhoff, seconded by Director Gilliland, after full discussion and with all Directors present voting aye, the Board approved the Engineers Report.

7. New Business/Annual Agenda.

- a. 2025 Annual Agenda. Mr. Petrov reviewed and presented 2025 Annual Agenda, a copy of which is attached hereto as Exhibit "F". No action was taken.

8. City of Katy Emergency Services Monthly Stat Report. The Board reviewed the Stat Report, a copy of which is attached hereto as Exhibit "G". No action was taken.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 8:42 p.m.

SIGNED, PASSED and APPROVED this 15th day of January, 2025.



[DISTRICT SEAL]


Secretary, Board of Directors

EXHIBITS:

- A - Bookkeeper's Report
- B - Tax Assessor-Collector
- B-1- Delinquent Collection Tax Report
- C - Operations Report
- D - Engineer's Report
- E - 2025 Annual Agenda
- F - City of Katy Stat Report